



## Using Proctorio

# Analysis of proctored exams



### Identity check

As in the case of on-site examinations, your student card (ID cards are not allowed in this case) will be checked prior to the exam in order to confirm your identity.

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### Fraud control

After the exam has been taken, it will be checked that the student complied with the applicable rules and did not use any unauthorised sources such as cheat sheets, chats or browser sessions outside the scope of the exam.

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### How

- The system only flags irregular behaviour; it does not detect fraud
  - The behaviour will be reviewed by an authorised employee of the HvA
  - This employee will send a report in the form of screenshots of suspicious behaviour to the Examination Board if fraud is suspected
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### Who has access?

The data will only be viewed by authorised employees of the HvA for whom it is necessary to have access to your personal data in the event fraud is suspected. The data are encrypted on Proctorio's servers. This means Proctorio does not have access to your personal data.

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### Irregularities

- Looking away from the test
- Other people entering the screen
- Frequent, unusual sounds
- Using a phone on screen
- Navigating away from the exam browser tab
- Disproportionate typing/mouse clicks