

# General Conditions Amsterdam University of Applied Sciences<sup>1</sup> Autumn School 2018

## Enrolment

1. Applications can only take place via the website by submitting the completed application form followed by payment.

Applications via the website using the Bank Transfer option will be considered as provisional applications until the AUAS has checked the application. The participant cannot derive any rights from the provisional application.

2. By submitting the application form the participant declares to have received these General Conditions and in addition declares himself/herself in agreement with its contents.

3. Registration closes on the date indicated on the website. These regulations may be deviated from if there are still course places available, which is left to the discretion of the AUAS.

4. The reception date of the full payment will be considered as the registration date.

## Placement and admission

5. The Amsterdam University of Applied Sciences Autumn School reserves the right to test the participant's starting level in order to assess whether it fits in with the level of the course. If the Amsterdam University of Applied Sciences Autumn School finds that the starting level is insufficient, the Autumn School may decide to not admit the participant to the course.

## Cancellation by the Amsterdam University of Applied Sciences Autumn School

6. The Amsterdam University of Applied Sciences Autumn School reserves the right to cancel the course. The Autumn School will within one week after the closing date (for registration) of the course, either in writing or by e-mail, inform participants of a cancellation due to lack of

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<sup>1</sup> Amsterdam University of Applied Sciences formally known as Stichting Hogeschool van Amsterdam, with its registered residence at Spui 21 in Amsterdam, The Netherlands

interest. Participants should keep this in mind when making travel arrangements; any expenses made other than course and housing fee arranged by the AUAS, will not be reimbursed.

7. If in the opinion of the Amsterdam University of Applied Sciences Autumn School placement or admission is not possible, or if the Amsterdam University of Applied Sciences Autumn School has cancelled the course, the registration will be annulled without any costs, and course fees already paid will be reimbursed as soon as possible.

## **Cancellation by the participant**

8. Costs will be owed in the event of cancellation or if the participant interrupts the course or ends it prematurely. These costs are as follows:

- If you cancel *more than* 4 weeks before the start of the course, you will have to pay 15% of the full course fee (excluding housing).
- If you cancel *less than* 4 weeks before the start of the course, you will have to pay the full course fee.

These terms will also apply when the student does not get a visa.

## **Terms of payment**

9. The Amsterdam University of Applied Sciences Autumn School must have received the course fee owed before the first course session.

10. If the course fee is not paid on time the Amsterdam University of Applied Sciences Autumn School shall be authorized to ban the participant from the course until the obligation to pay has been fulfilled.

## **Final provisions**

11. In cases that are not provided for in the terms and conditions of registration the management of the Amsterdam University of Applied Sciences Autumn School will decide in all reasonableness and in fairness.

12. Any disputes resulting from the agreement between the participant and the Amsterdam University of Applied Sciences Autumn School that cannot be resolved in mutual consultation will be brought before the Amsterdam court.